

An IRS Section 501 (c) (6)  
Nonprofit Organization

## ACEA PUBLICATIONS

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1. Weekly Bid/Event Updates
2. Quarterly Newsletters
3. Council Awards
4. Asian Vendor Directory
5. Reference guides on process and procedure, rules and regulations, contract languages, and other topics related to City of Austin procurement practices
6. Construction-related technical documents
7. Translated documents in Asian languages related to City of Austin's minority business procurement program



### Mission Statement

The **Mission of ACEA** is to promote Asian-owned enterprises and advocate for their participation in both government and private minority procurement programs through outreach, research, and collaboration with other minority trade organizations in Central Texas.

Asian Contractors & Engineers  
Association (ACEA)

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## Objectives

- To promote and assist Asian-owned enterprises in doing business with the City of Austin and other government agencies located in the Austin Metro Area
- To provide most current comprehensive business resource guide for local or state prime contactors searching for subcontractors or sub-consultants
- To advocate for effectiveness and efficiency of city policy and procedures to better enforce minority business contracting
- To help certified Asian vendors obtain tools and other necessary assistance to increase skills and capacities to grow and to be successful
- To enhance awareness in the Asian business community of government procurement opportunities and minority certification programs

## Member Services

1. Business and Technical Consultation
2. Minority Business Enterprise Certification Application, Renewal and Profile Change Process
3. Asian Subcontractor/Sub-consultant Referral Services
4. Upcoming Bid/Event Notifications
5. How to Use COA Vendor Connection
6. Plans Room Services
7. Plan Reading, Cost Estimating Consultation (RSMMeans)
8. Proposal Writing and Bid Submission
9. Assist Vendors in Navigating City Procurement Processes
10. Contract Compliance and Contract Review
11. M/WBE Program Ordinance and Compliance Plan Orientation
12. Translations
13. Liaison Services Between Vendors and City Departments
14. Assistance in Researching Current and Past City Solicitations and Winning Proposals
15. Collective Representation to Improve Asian Vendor Utilization

## Contact Information

### **BOARD MEMBERS**

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**To join ACEA for free, please email us at [asiancontractor@gmail.com](mailto:asiancontractor@gmail.com).**